



## HEALTH & SAFETY PASSPORT



Health and safety in the workplace is becoming increasingly complex. Legislative requirements are demanding, with severe penalties imposed for failure. Rising insurance premiums and lost-time accident costs are placing an additional burden on employers.

The Passport is designed to be suitable for all employees in shop floor, operator or teamworker roles, irrespective of their existing skills and learning capabilities.

An advanced Passport PLUS scheme is also available for supervisors, foremen, team leaders and managers.

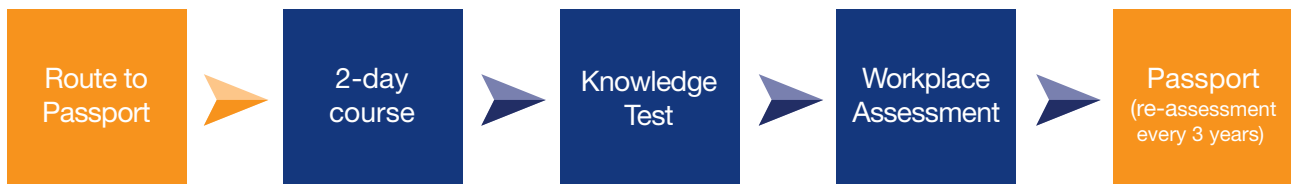
# HEALTH & SAFETY PASSPORT

## BUSINESS BENEFITS

The Health & Safety Passport scheme gives your business:

- a standard of employee practice recognised as a minimum level of good health and environmental practice
- evidence that your employees fully understand and are responsible for the health and safety of themselves and their colleagues, and are capable of reducing the risk of accidents
- development and assessment that is directly relevant to each individual employee and their place of work
- individual certification recognising employees' achievement of a national standard which can be used to negotiate preferential insurance premiums with a growing number of brokers
- evidence of responsible employer practice in the event of an accident investigation

## ATTAINING PASSPORT



### 2-DAY TRAINING COURSE

The course covers the essential elements of health and safety law and safe working practice. It is delivered by a registered training provider.

### KNOWLEDGE TEST

Administered and monitored by Metskill.

### WORKPLACE ASSESSMENT

The course includes two assessment visits and support from a qualified assessor over a 3 month period to verify that the knowledge learnt is being applied in the workplace and leads to the NVQ level 2 unit.

### RETAINING PASSPORT PLUS

The Passport certificate is valid for three years. All Passport holders will be entered on a central database held by Metskill and will be notified when renewal is due. Re-assessment is a simple process that re-confirms both knowledge and skills.

### COURSE MODULES INCLUDE

- The need for safe working
- Accident causes and prevention
- Health and safety legislation
- Organisation
- Assessing and controlling hazards and risks
- Safe systems of work and work permits
- The environment
- Safety standards
- Personal protective equipment

#### For more details contact

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